



ADVANCING THE TECHNICAL DEVELOPMENT, PRODUCTION, PROCESSING AND APPLICATION OF IRON AND STEEL

AIST Meeting Notice / Agenda Material Handling Technology Committee

Date: 11 November 2024

**Location: Omni Houston
Houston, TX**

Arrangements

Omni Houston Hotel

4 Riverway Drive, Houston, TX 77056

Reserve by 11 October for AIST Room Rate of \$189

For reservations, book [online](#)

AIST technology committee members are asked to print out the latest revised meeting agenda from our website one week prior to this meeting.

1. *Chair's opening remarks* 2:00 pm
2. *Appoint minute-taker*
3. *Antitrust guidelines*
4. *Membership and attendance*
5. *Review minutes of previous meeting*
6. *AIST Staff Announcements*
7. *Steel Industry Fatalities*
8. *Main agenda items*
 - AISTech 2025 session development
 - Call for Papers went live online 1 July
 - Selection of Abstracts (Due by 16 Sept) – (Handle via conference call if necessary)
 - Determine session structure (Due by 28 Oct) including session titles & session chairs
 - Review Papers Chair and Session Chair instructions
 - Finalize AISTech 2025 Call for Papers:
 - *Safety policies, procedures, strategies and prevention with material handling; product tracking and identification; fleet management strategies; material handling equipment; equipment/vehicle maintenance strategies; scrap handling; government regulations impacting material handling; communication technologies; automation technologies; infrastructure maintenance of roads, tracks, bridges, etc.; or outsourcing of services..*
 - Material Handling and Transportation & Logistics Workshop

Association for Iron & Steel Technology

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- Final review

9. Discussion items

10. Next meeting

- Spring 2025
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11. Chair conclusion

12. Adjourn

4:00 pm



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Antitrust Compliance

Antitrust law prohibits agreements or understandings between two or more individuals or businesses to regulate prices or quantities of goods and services, to allocate customers or territories, to hinder or limit a competitor or potential competitor's operations, or otherwise unreasonably restrain business activity. Discriminatory pricing or servicing is also prohibited.

Every individual who participates in AIST meetings and activities should follow these guidelines:

- DON'T discuss with other members your own or competitors' prices, pricing procedures, or anything that might affect prices such as costs, discounts, terms of sale, or profit margins, or anticipated wage rates.
- DON'T make announcements or statements about your own prices or those of competitors.
- DON'T talk about what individual companies plan to do in particular markets or with particular customers.
- DON'T disclose to others any competitively sensitive information.
- DON'T propose or agree to any action intended to disadvantage or injure another company.
- DON'T stay at a meeting or activity where any such anti-competitive talk occurs.
- DO have an AIST staff person present at any meetings and insist on the agenda being followed and minutes kept.
- DO confer with AIST staff before making any statement with competitive ramifications.

It is incumbent upon all AIST members to adhere to these guidelines to avoid putting all parties and their respective companies at risk for antitrust law violation.

Anti-Harassment Policy

The Association for Iron and Steel Technology (AIST) is dedicated to providing harassment-free events for everyone, regardless of age, race, religion, disability, gender, gender identity or sexual orientation. We do not tolerate harassment in any form of anyone attending an AIST event.

Harassing behaviors include: offensive verbal comments related to age, race, religion, disability, gender, gender identity or sexual orientation; the use or display of sexual images, activities or commentary in public spaces; deliberate intimidation; stalking or following; harassing photography or recording; sustained disruption of events; or inappropriate physical contact.

Participants asked to stop any harassing behavior are expected to comply immediately. Participants violating this policy may be sanctioned or expelled from the event or the membership at the discretion of the AIST leadership.